

The Lathrop Friendship Festival Corporation's

12<sup>th</sup> Annual Holiday Market

Saturday, November 11<sup>th</sup>, 2017 9:00 a.m. – 3:00 p.m.

The event will take place at the Lathrop Junior High School. If you are interested in having a booth space, please complete the form below and send it, along with your registration fee to:

Lathrop Friendship Festival Corporation

ATTN: Michelle Eads

700 Elm St., Lathrop, MO 64465

For further information contact: Michelle Eads at (816)528-3955 or [michelleeads.realestate@yahoo.com](mailto:michelleeads.realestate@yahoo.com)

MESSAGES WILL BE RETURNED AFTER 5:00 PM

Check out our website: [lathropfestival.com](http://lathropfestival.com)

- ❖ Your registration will be confirmed if it is received prior to November 1<sup>st</sup> with the registration fee. Confirmations will be via e-mail or phone call weekly as forms are received. If you do not receive confirmation, you **DO NOT** have a booth space. **The registration fee is \$30. Electric spaces are limited and are an additional \$5. You must request this on your form.**
- ❖ Booth spaces will be given upon arrival and will be on a first come first serve basis. The Festival Committee will place the booths where they choose. Vendors **WILL NOT** be allowed to choose their own space.
- ❖ **Set up is available from 6:30 pm–9:00 pm, Friday November 10<sup>th</sup>. You will not be allowed to be in the building OR bring items in until 6:30 pm so that we may prepare the space for the event. In the event that we are unable to gain access to the school to prep the area, you will not be allowed in until it is complete. At 9:00 pm you must be out of the building, NO EXCEPTIONS. Set up will begin again at 7:00 am the day of the show. We DO NOT provide tables or chairs. Bring your own. Booth tear down cannot begin until after 3:00 pm.**
- ❖ Booths will be 8' x 10' in size. If your booth extends outside of the space allowed, you must adjust your display or you will be charged for the additional space prior to the start of the show.
- ❖ This is a family event, with Santa's Workshop being held from 9:00 – 3:00. Lunch and a sweet shop will be available. Pictures with Santa will be offered for \$2 each. Children must be supervised at all times!
- ❖ There will be door prizes awarded periodically for customers. We are asking vendors to donate one of their items. This is voluntary but greatly appreciated by the customers. Please attach your info to the prize so that the winner can locate you if they would like to purchase additional items.
- ❖ The Holiday Market Committee reserves the right to refuse entry to any vendor.

**\*\*\*KEEP THIS TOP PORTION TO REFER TO AS IT ANSWERS MOST QUESTIONS\*\*\***

**Booth Request Form**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Description of Items to Sell (Items do not have to be handcrafted): \_\_\_\_\_

**I will donate an item to be given away as a door prize! Yes \_\_\_\_\_ No \_\_\_\_\_**

**For electricity, these spaces are limited and will be filled on a first received basis.**

**Electricity (\$5.00) \_\_\_\_\_ + Number of booths \_\_\_\_\_ x \$30.00 each = \$ \_\_\_\_\_**